



Department of Homeland Security
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OFFICE OF THE STATE FIRE MARSHAL
1700 MacCorkle Ave SE, 4th Floor North
Charleston, WV 25314
www.firemarshal.wv.gov

**REQUEST FOR
“LETTER OF GOOD STANDING”
OR
“LICENSE VERIFICATION LETTER”**

NAME:

CURRENT ADDRESS:

CITY:

STATE:

ZIP:

TYPE OF LICENSE:

LICENSE NUMBER:

STATE FOR WHICH YOU ARE REQUESTING RECIPROCITY:

TO WHOM DO WE MAIL THE LETTER(S):

ADDRESS TO MAIL YOUR LETTER(S):

CITY:

STATE

ZIP:

1 OR 2 COPIES (The \$25.00 fee covers 2 copies):

THE FEE FOR A “LETTER OF GOOD STANDING/LICENSE VERIFICATION LETTER” IS **\$25.00**.
PLEASE SEND THIS REQUEST ALONG WITH A CHECK OR MONEY ORDER (**NO CASH
PAYMENTS**) FOR **\$25.00** MADE OUT TO **WVSFMO** TO THE FOLLOWING ADDRESS:

**OFFICE OF THE STATE FIRE MARSHAL
1700 MacCorkle Ave SE, 4th Floor North
Charleston, WV 25314**