



Department of Homeland Security

Cabinet Secretary Mark A. Sorsaia
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OFFICE OF THE STATE FIRE MARSHAL

1700 MacCorkle Avenue SE – 4th Floor North
Charleston, WV 25314
www.firemarshal.wv.gov

Request for Final Inspection

Project Name: _____ County: _____

Address: _____ City: _____

General Contractor Name/Contact Information (Phone Number): _____

System	Expected Completion Date	Contracting Co. Name	Phone #
Fire Alarm			
Sprinkler			
Automatic Extinguishing			
HVAC			
Electrical			
Mechanical			
Elevator			

***All Contractors shall be present for final inspection. **Complete this form and submit to this office by mailing it to the address listed above, by faxing it to the number listed above, or by emailing it to Rachel.M.Gates@wv.gov**