

**STATE FIRE COMMISSION MEETING**  
**Hilton Garden Inn**  
**Morgantown, WV**  
**October 16, 2013**

The official business meeting was called to order at 9:00 AM by Chairman Bob Sullivan.

**COMMISSIONERS PRESENT:**

Bob Sullivan, Chairman	Grant Gunnoe
John Holstein (by phone)	Gary Bonnett
Thomas Keefer	Robert S. Miller
Doug Mongold	Larry Goodwin
Rick Scott	Carl Sizemore
Virgil White	

**COMMISSIONERS ABSENT:**

Mike Butcher	Ted Shriver
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Moment of silence for Mark Doty.

**APPROVAL OF MINUTES**

Commissioner Bonnett made a motion to accept and approve the minutes of the August 23, 2013 regular meeting. Commissioner White seconded the motion. The ayes and nays having been taken on a voice vote, the motion passed. Commissioner Scott made a motion to accept and approve the minutes of the September 11, 2013 special meeting. Commissioner Miller seconded the motion. The ayes and nays having been taken on a voice vote, the motion passed.

**COMMITTEE REPORTS:**

**Training Committee –**

The Training Committee met at the Hilton Garden Inn in Morgantown on October 15<sup>th</sup> 2013 at 1305 hours.

Commissioners present were White, Scott, Miller, and Holstein.

**Unfinished Business**

The Pump and Ariel Operator Curriculum was submitted in August for a 30 day comment period in which there were none. Motion by Scott, 2<sup>nd</sup> by Miller to take to the full commission for approval. All yeas.

**New Business**

RESA/WV Dept. of ED

Dr. Varner raised questions about the 2013 curriculum change. Mike Freeman went into detail to discuss the intent and purpose. After a lengthy discussion council noted under Legislative Rule, "Once the Commission has been informed of a change, action must take place". Motion by Miller, 2<sup>nd</sup> by Scott to take to the full commission to have RESA and the Dept. of Ed to research and compare the 2008 and the 2013 standards and bring back to the commission in December their findings. All yeas.

Staff had questions of concern in regards to the information on the website about what training needs to be posted and how to address questions of concern for classes

that could be taken for Volunteer Firefighters. After a lengthy discussion it was decided to keep the current list of classes available which applies to the career department and to list the minimum standards for the volunteer departments.

#### WVU Fire Service Extension

Lanny Adkins discussed classes that were cancelled. WV Weekend cancelled due to the Congress shutdown. They will try for a spring class if possible. The Safety Seminar was cancelled due to low enrollment. Lanny also gave a brief update of their office after the passing of Mr. Doty.

Training Chairman White brought up the concerns for the career departments in regards for the 2013 standards for training. Motion by Scott 2<sup>nd</sup> Miller to take to the full commission for council to address the Administrative Policy for fire training standards for career departments. All yeas.

Motion by Scott, 2<sup>nd</sup> by Holstien to adjourn. All yeas.

Meeting adjourned at 1410hours.

Commissioner Mongold made a motion to accept this committee report. Commissioner Goodwin seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Disciplinary Committee – Did not meet as a quorum was not present.

#### Legislative Codes & Regulations Committee-

#### **West Virginia State Fire Commission**

#### **Committee Meeting**

#### **Legislative, Codes and Regulatory Committee**

#### **Committee Meeting Minutes**

#### **October 15, 2013**

Meeting moved to October 16, 2013 at 0830 due to lack of quorum.

#### **October 16, 2013**

Meeting called to order by Chairman Gunnoe at 0830 hours

Members present Commissioner Gunnoe, Commissioner Goodwin and Commissioner Keefer.

#### **Old Business**

Item one: State Fire Code-nothing new to report

Item two: City of Hurricane Ordinance-Report to be given by Legal Council in full Commission meeting.

#### **New Business**

Item one: Legislation –Nothing to report

Item two: Home Inspector Training Course- After discussion motion made by Commissioner Keefer and seconded by Commission Goodwin to recommend Pillar to Pillar training to the full commission for approval. Motion passed.

Item three: City of Nitro Request for Provisional Status, after discussion motion made by Commissioner Goodwin and seconded by Commissioner Keefer to recommend Provisional Status be granted to Nitro to the full commission for approval. Motioned passed.

Item three: City of Clarksburg request for extension of current provisional status, after discussion motion made by Commissioner Goodwin to recommend to full commission to table. Motion passed.

Adjourn 0850

Commissioner White made a motion to accept the committee's report. Commissioner Sizemore seconded the motion. The ayes and nays having been taken on a voice vote, the motion passed.

Fire Department Services Committee –

Fire Department Services Committee met on October 15, 2013 at the Hilton Garden Inn in Morgantown, WV.

The meeting started at 1005 hrs.

Commissioners present- Miller, Mongold, Gunnoe and Chairman Sizemore.

Fire Officer 1 approvals;

Paul D. Blankenship - Matewan VFD

David Boley - Ansted VFD

Nicholas E. Miller - Valley Volunteer FD

Samuel Persinger - Bancroft VFD

Kenneth Smith - Delbarton VFD

Darrell Wiant - Gilmer Co. VFD

Fire Officer 2 approvals;

Nicholas E. Miller - Valley Volunteer FD

Kenneth Smith - Delbarton VFD

Thomas R. Crisp - Sharples VFD

Asst. WVFSM Provaznik had questions in reference to the evaluation process for career and combination fire departments.

Mr. Provaznik is to present to this committee evaluation criteria to be reviewed by this committee. He advised this would be forwarded to us prior for review prior to the next meeting.

Committee adjourned at 1100 hrs.

Commissioner Holstein made a motion to accept the Committee's report. Commissioner Miller seconded the motion. The ayes and nays having been taken on a voice vote, the motion passed.

Operations Committee-

The Fire Marshal Operations Committee met at 1430 hrs.

Commissioners present - Mongold, Holstein (phone), White and Chairman Sizemore.

Acting WV Fire Marshal Carrico reported that Carol Nolte would be retiring at the end of December; he advised that she would be sorely missed and had done an outstanding job in the PR department. At this time he is unsure about replacement of this position or possibly combining with another one.

He advised that Mr. Provaznik had been promoted to Fire Marshal 2 and is continuing in his duties.

He advised that upon orders from the state auditor's he transferred \$4 million dollars from his budget, this is in compliance with HB 103 with the funds going to supplement the volunteer firefighters workers comp fund. This leaves approx. \$5.1 million dollars in operating budget.

He advised that he has been working with the state real estate dept. in reference to securing a more workable location for the WVSFM office, this includes looking at existing properties and the possibility of new construction. he hopes to be able to report back with good news at the December meeting.

Commissioner Mongold requested that at least two members from the WVSFM office to attend the upcoming ESCAPE conference. Mr. Carrico advised that should not be a problem.

Committee adjourned at 1450 hrs.

Commissioner White made a motion to accept the Committee's report. Commissioner Goodwin seconded the motion. The ayes and nays having been taken on a voice vote, the motion passed.

**STAFF REPORT** Nothing to add from the Operations Report.

### **UNFINISHED BUSINESS**

Fire Marshal Posting; Commissioner White made a motion to go into executive session. Commissioner Sizemore seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Gunnoe made a motion to withdraw any motions to file a law suit in regards to the Fire Marshal Posting. Commissioner Miller seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

City of Hurricane Ordinance; Counsel Greenlief gave an update.

2013-02 has been sent to the hearing process.

Commissioner Holstein made a motion to recertify Bradshaw VFD. Commissioner Bonnett seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Scott made a motion to recertify Clay VFD. Commissioner Holstein seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Scott made a motion to recertify Cyclone VFD. Commissioner Sizemore seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Holstein made a motion to recertify the Logan County #2 VFD. Commissioner Gunnoe seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Mongold made a motion to recertify the Philippi VFD. Commissioner Bonnett seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

2013-25 No action was taken.

Commissioner Holstein made a motion for a 180 day extension. Commissioner White seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Commissioner Miller mad a motion to dismiss Diana VFD. Commissioner Keefer seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Mabscott VFD; Counsel Connolly spoke on the issues with Mabscott VFD. Commissioner Scott made a motion to send Mabscott VFD to hearing. Commissioner White seconded the motion. With all the ayes and nays having been taken on a voice vote, the motion passed.

Alkire vs State Fire Marshal; Counsel Connolly gave an update. 30 day notice was given. It is now going through the discovery phase.

### **NEW BUSINESS**

Discussion was held on evaluations of Career and Combination Fire Departments. Tim Provaznik will prepare a presentation of the differences for the December meeting.

Approved training courses for career and volunteer firefighters. Counsel Connolly has a draft and a policy will be brought to the commission during the December meeting.

### **CORRESPONDENCE**

City of Philippi; Counsel Connolly gave an update and says no action taken at this time.

City of Kenova; Counsel Connolly still feels they are not up to par and will speak with them again.

City of Piedmont; they are coming into compliance.

### **GOOD OF THE ORDER**

Glenn Whittington does not agree with the differences in training from Volunteer and Paid Firefighters. Commissioner White spoke that Paid standard is higher than the Volunteers.

Dr. Varner gave a report over the last year of RESA's training.

### **TIME AND PLACE OF NEXT MEETING**

Holiday Inn West, South Charleston, WV December 5-6, 2013.

**ADJOURN**

Commissioner Goodwin made a motion to adjourn. Commissioner Gunnoe seconded the motion. Motion passed.