

**The Department of Military Affairs and Public Safety  
Office of the State Fire Marshal**

1207 Quarrier St  
Charleston, WV 25301

Phone: (304) 558-2191 Ext.53214  
Fax: (304) 558-2537

**Construction Inspection Report**

<b>Inspection Date</b>		<b>Construction #</b>			<b>Last Inspection</b>		
<b>Plans Reviewed</b>	<b>Architectural</b>	<i>Review ID</i>		<b>Fire Pump</b>	<i>Review ID</i>		
	<b>Fire Alarm</b>	<i>Review ID</i>		<b>Generator</b>	<i>Review ID</i>		
	<b>Sprinkler</b>	<i>Review ID</i>		<b>AES</b>	<i>Review ID</i>		
<b>Facility</b>				<b>Building</b>			
<b>Occupancy</b>				<b>County</b>			
<b>Administrator</b>				<b>Phone No.</b>			
<b>Mailing Address</b>	Address						
	City				State		Zip
<b>Physical Address</b>	Address						
	City				State		Zip
<b>Construction</b>		Sq. Feet		Height			
<b>Occupant Load</b>	Licensed For		Current		Maximum		
<b>Sprinkler</b>	Type		Tested		<b>Generator</b>	Tested	
<b>AES</b>	Type		Tested		<b>Fire Alarm</b>	Tested	
<b>Fire Pump</b>	Type		Tested	<b>PROJECTED COMPLETION DATE:</b>			
<b>Fire Marshal</b>			<b>Accompanied By</b>				

**REQUIREMENTS**

1. Maintain exiting and safeguards during building construction, alteration, and demolition operations. NFPA 1 Chapter 16
2. Provide approved fire, smoke barrier/corridor walls and seal all penetrations
3. Provide mechanical rooms, electrical rooms, storage rooms, and janitor closets with walls that extend to the deck OR provide a ceiling that resist passage of smoke.
4. Provide proper class Fire Extinguisher in kitchen to match Automatic Extinguishing System.
5. Elevator contractor shall present certificate of installation and provide inspection report from Certified Elevator Inspector.
6. Provide Emergency Power for Fire Pumps and Smoke Management Systems.

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7. Upon completion of project provide the following letters of certification:
  - a) Letter of certification from electrical contractor that work complies with NFPA 70.
  - b) Letter of certification and test report from Fire Alarm Contractor that work complies with NFPA 70, NFPA 72, and the State Fire Code
  - c) Letter of certification and test report from Sprinkler Contractor that work complies with NFPA 13
  - d) Letter of certification from HVAC Contractor that work complies with NFPA 90A
  - e) Letter of certification from Mechanical Contractor that Smoke Management System complies with NFPA 92.
  - f) Letter of certification and/or test report from Kitchen Hood Contractor that work complies with NFPA 96 and NFPA 17.
  - g) Letter of certification and test report from Generator Contractor that work complies with NFPA 110
  - h) Letter of certification from Underground Fire Protection Water Contractor and Material & Test Certificate that work complies with NFPA 24.
  - i) Letter of certification and test papers from Fire Pump Contractor that work complies with NFPA 20.
  - j) Provide Commercial Building Energy Code ASHRAE 90.1-2007 certification paperwork.
8. A copy of ALL review letters and correspondence with the WV State Fire Marshal's Office shall be maintained on site.
9. Electrical work shall be performed by WV certified and licensed electricians and Electrical License shall be kept current and posted on site.
10. All fire alarm and low voltage work shall be performed by WV certified and licensed electricians and Fire Alarm/Low Voltage License shall be kept current and posted on site.
11. Sprinkler work shall be performed by WV certified and licensed Fire Protection Worker and license shall be kept current and posted on site.
12. Automatic Hood Extinguishing work shall be performed by WV certified and licensed Fire Protection Workers and shall be kept current and posted on site.

NOTE: Notify this office at least 2 weeks prior to final inspection AND all Systems Test.

SUBMIT PLAN OF CORRECTIONS WITHIN 15 DAYS OF THIS REPORT

Orig:

Cc: Architect  
Contractor  
Owner  
Fire Marshal,  
File

**REQUIREMENTS LISTED ARE NOTIFICATION OF FIRE CODE VIOLATIONS**  
(NFPA – National Fire Protection Association; SFC – State Fire Code)