



WEST VIRGINIA STATE FIRE COMMISSION

OFFICE OF THE STATE FIRE MARSHAL
1207 Quarrier St, 2nd Floor
Charleston, WV 25301
(304) 558-2191 Ext. 53219 or 53226
www.firemarshal.wv.gov

Application for West Virginia Electrical Examination

General Information:

Applications will not be processed unless completely filled out, signed and accompanied by the appropriate fee made payable to the WVSFMO. We are not able to accept debit or credit cards at this time. Remitted checks that are returned as "insufficient funds" are subject to penalty as allowed by WV State Code.

Please type or print your information on the application legibly.

Once your application is reviewed you will receive written notification of acceptance or denial of your application within 14 days. Please provide e-mail address ***only*** if we can contact you that way to get more information regarding your application if necessary.

Exam fees are non-refundable, however, we do allow you to reschedule your exam as long as we are notified no later than the day of the exam.

All exams are open book exams solely based on the 2011 National Electric Code Book, which are not provided by the fire marshal; they may be purchased at any electrical supply store. Calculators, book tabs, keyword indexes and Ugly's reference books are allowed. Study guides, test prep courses or practice exams are not available.

Exams begin at 9 am with check in beginning approximately 8.30 am. We allow no more than 4 hours for the completion of the examination.

If you need special consideration due to a disability, please submit written request along with your initial application so that we can accommodate your needs. Your examination results will be mailed to you within 14 days of the exam date. Passing exam score has to be 80% or higher.

Fees:

Exam fees are \$ 25.00 for Journeyman, Master and all Specialty exams, \$ 10.00 for all Apprentice exams and for retest of any level within 12 months of the original examination date.

Application:

Please submit your application along with the required documentation as indicated on the application and the applicable exam fee to:

West Virginia State Fire Marshal's Office
1207 Quarrier St
Charleston, WV 25301

Qualification Requirements:

Master Electrician

Must show at least **10,000** hours or **5** years of actual hands-on work electrical work experience. Such experience has to include some residential, some commercial and some industrial experience. (It is acceptable to substitute the work experience section of this application with a detailed resume, as long as the work setting is clearly identifiable). Vocational training cannot be counted towards the required experience. All work experience has to consist of above ground structural wiring in accordance with the NEC. Your exam will consist of 50 multiple choice questions (worth 1 point each) and 10 calculations (5 points each) which may include intricate calculations referencing service loads, power factor, voltage drop, service size, demand load, circuit resistance, outlet requirements, etc.

Journeyman Electrician

Must show **8,000** hours or **4** years of hands on electrical work experience

or

a completed apprenticeship program approved by the **US Dept of Labor**

or

a completed vocational course approved by the **WV Dept of Education** of no less than **1080** hours.

You must provide a copy of your certificate of completion of your apprenticeship or vocational program. Your exam will consist of 42 multiple choice questions (worth 2 points each) and 4 calculations (worth 4 points each) which may include simple calculations referencing power factors, voltage drops, resistance, circuit requirements, etc.

Specialty Electrician (HVAC / Electric Sign / Single Fam. Dwelling / Elevator / Fire & Burglar Alarm)

Must show 4,000 hours or 2 years of hands on electrical work experience in the specialty area that you will be testing for. One year may be obtained through an approved educational course. Your exam will consist of 20-25 multiple choice questions (worth 4-5 points each).

Apprentice Electrician

Only requirement is to be 18 years of age. You do not fill out the work experience part of this application. Your exam consists of 20 multiple choice code questions taken from the first four chapters of the National Electric Code Book.

Contact:

If you need further information please contact us at (304) 558-2191 Ext. 53219 or 53226 or by e-mail at Tanya.Bradshaw@wv.gov



Office Use Only

Approved By: _____

Application for West Virginia Electrical Examination

1. Applicant Information

Name (First, MI, Last)			
Mailing Address			
Home Phone		Cell Phone	
E-Mail Address			
Soc. Sec. Number:		Date of Birth	
Best contacted via	<input type="checkbox"/> e-mail <input type="checkbox"/> home phone <input type="checkbox"/> cell phone <input type="checkbox"/> regular mail		
Present Employer			
Employer Address			

2. Exam Level

<input type="checkbox"/> Master	<input type="checkbox"/> Journeyman	<input type="checkbox"/> Apprentice (you do not need to fill out work experience sheet)	
<input type="checkbox"/> HVAC	<input type="checkbox"/> Fire / Burglar Alarm	<input type="checkbox"/> Electric Sign	<input type="checkbox"/> Single Family Dwelling

3. Exam Locations & 2012 Dates

Charleston Civic Center	Feb 13	Apr 11	Jun 6	Aug 15	Oct 16	Dec 11
Wheeling Wesbanco Arena	Mar 12	Jun 4	Sep 14	Dec 11		
Martinsburg James Rumsey	Feb 7	May 15	Aug 28	Nov 27		
Clarksburg Career Center	Jan 17	Apr 24	Aug 7	Oct 30		

4. Formal Training

Have you completed a vocational course?		<input type="checkbox"/> yes	<input type="checkbox"/> no
If you answered yes, please complete below and attach a copy of your certificate of completion			
Name of School			
City & State			
Have you completed a formal apprenticeship program?		<input type="checkbox"/> yes	<input type="checkbox"/> no
If you answered yes, please complete below and attach a copy of your certificate of completion			
Name of Program			
Sponsor			

5. Work Experience

Employer Name			
Employment City & State			
Employer Contact			
Dates of Employment		Total Months	
Work Setting	_____ Residential	_____ Commercial	_____ Industrial
Duties Performed			

Employer Name			
Employment City & State			
Employer Contact			
Dates of Employment		Total Months	
Work Setting	_____ Residential	_____ Commercial	_____ Industrial
Duties Performed			

continued

Employer Name			
Employment City & State			
Employer Contact			
Dates of Employment		Total Months	
Work Setting	_____ Residential	_____ Commercial	_____ Industrial
Duties Performed			

6. Process Preference

If the requested test date is already full, we can either return your application & check back to you, or we can automatically schedule you for a second test choice.

Please mark your preference:

- return application schedule for _____

If we need further information regarding your work experience, we can either return your application & check to you, or we can contact you.

Please mark your preference:

- return application contact you via _____

Affidavit

I hereby certify that the information contained on this application is true and complete to the best of my knowledge. I fully understand that any false or misleading information may result in denial of examination or revocation of any license obtained by providing false information to gain access to the examination.

Applicant Signature : _____ Date: _____