



## WEST VIRGINIA STATE FIRE COMMISSION

OFFICE OF THE STATE FIRE MARSHAL  
1207 Quarrier St, 2<sup>nd</sup> Floor  
Charleston, WV 25301  
(304) 558-2191  
[www.firemarshal.wv.gov](http://www.firemarshal.wv.gov)

## Licensure for Fire Protection Workers

WVC § 29-3D & WVCSR §103-3 as of 07/01/2009

### Fire Protection Layout Technician

**NICET Level III** required

### Journeyman Sprinkler Fitter

**10,000** hours of work experience and proof of passing the NITC Journeyman Sprinkler Fitter exam ([www.nationalitc.com](http://www.nationalitc.com))

Installs, adjusts, repairs and dismantles fire protection systems

### Sprinkler Fitter in Training

Employed as a Sprinkler Fitter In-Training in good standing and **currently enrolled** in an approved training program. May not perform work unsupervised.

*(No more than 2 Sprinkler Fitters In-Training per Journeyman Sprinkler Fitter)*

### Engineered Fire Suppression Systems Installer

Minimum of **2,000** hours of work experience in addition to holding certifications from all specific manufacturers authorizing the applicant to install, alter, extend, maintain or repair their systems.

***Shall not*** include the fabrication or installation of any associated exhaust recovery appliances such as "hoods" and exhaust pipes or plenums.

### Engineered Fire Suppression Systems Technician

Minimum of **500** hours of work experience in addition to holding all certifications that would authorize the applicant to maintain or repair engineered suppression systems.

### Pre-Engineered Fire Suppression Systems Installer

Certified by the respective manufacturer to install, maintain, alter, extend, maintain, layout or repair a pre-engineered suppression system.

***Shall not*** include the fabrication or installation of any associated exhaust recovery appliances such as "hoods" and exhaust pipes or plenums.

### Pre-Engineered Suppression Systems Technician

Certified to maintain or repair a pre-engineered suppression system.

### Portable Fire Extinguisher Technician

Certified in accordance with NFPA 10

**Note:**

If you have an installer license, you do not need the technician license.

**Fees:**

Checks or money orders need to be made payable to the WV State Fire Marshal

<b>Certification Type</b>	<b>1 Year</b>	<b>3 Year</b>
Sprinkler Fitter Journeyman Design Layout Technician	<b>\$ 75.00</b>	<b>\$ 150.00</b>
Sprinkler Fitter in Training	<b>\$ 50.00</b>	<b>\$ 125.00</b>
Pre-engineered Suppression Installer Engineered Suppression Installer	<b>\$ 30.00</b>	<b>\$ 75.00</b>
Pre-engineered Suppression Technician Engineered Suppression Technician Fire Extinguisher Technician	<b>\$ 20.00</b>	<b>\$ 50.00</b>

***Application Fee*** - \$25.00 (All applications)

**Renewal:**

Licensure will expire either annually or every three years based upon initial licensure. Renewal notices are mailed approximately 60 days prior to the expiration date. It is the licensee's responsibility to ensure renewal of the license. Please contact the division if you have a change of address. Failure to receive a renewal notice does not excuse non-renewal. Renewal fee is the same as the initial licensure fee schedule. If you fail to renew your license, you are required to resubmit a new application and supporting documentation.

**Licensure Process:**

Complete the application and submit along with the required documentation, the application fee and the license certification fee to:

West Virginia State Fire Marshal's Office  
Regulatory & Licensing Division  
1207 Quarrier St  
Charleston, WV 25301



Office Use Only	
Approved On:	
By:	
Lic:	

## Application for Fire Protection Worker License

### Applicant Information

Name			
Mailing Address			
Home Phone		Work Phone	
E-Mail Address			
Soc. Sec. Number:		Date of Birth	
Employer			

### Request for Certification as (Check ALL Classifications Requested)

- Fire Protection Layout Technician**
- Journeyman Sprinkler Fitter**
- Sprinkler Fitter In-Training**
- Engineered Suppression Systems Installer**
- Engineered Suppression Systems Technician**
- Pre-Engineered Suppression Systems Installer**
- Pre-Engineered Suppression Systems Technician**
- Portable Fire Extinguisher Technician**

### Statement

I hereby certify that the information contained on this application is true and complete to the best of my knowledge. I understand that any false or misleading information may result in failure to obtain licensure or subsequent revocation of my license.

Applicant Signature : \_\_\_\_\_ Date: \_\_\_\_\_