



West Virginia State Fire Marshal's Office  
Regulatory & Licensing Division

Application for Consumer Fireworks Certificate  
**TEMPORARY**

WV State Fire Marshal  
1207 Quarrier Street  
Charleston, WV 25301  
Phone: (304) 558-2191

Created 05/2016

## Instructions and Information on obtaining a West Virginia Consumer Fireworks Certificate

- Please complete the application printed legibly in **blue** ink or using a printer.
- Processing of your application will be delayed if this application and other forms are incomplete.
- Submission of the application does not authorize the applicant to engage in the requested activity. You must obtain the actual Certificate before commencing operations. Please submit your application at least 60 days prior to you planned start of operations.
- A separate application is required for each location in which consumer fireworks are sold.
- All requirements of 103CSR4 & NFPA 1124 Edition 2006, SHALL be complied with.
- It is recommended that the Wholesaler, Distributor or Importer assist with this application packet.
- With this application, the applicant shall submit:
  - ✓ A copy of your WV business license
  - ✓ Current liability insurance coverage
  - ✓ **Copies of all federal & ATF permits as required**
  - ✓ The completed and signed CFRS checklist
  - ✓ The completed and signed Outside Storage Unit Permit, (If Required)
  - ✓ Authorization letter from Property Owner/Landlord(s) for consumer retail fireworks sale
  - ✓ A complete inventory of all Consumer Fireworks to be sold at this location
    - A Site Plan showing the TEMPORARY CFRS facility/store
    - A detailed sales floor layout noting exiting and CFRS sales area
    - Detailed separation distances, clearly indicating location of any and all outdoor storage in reference to any landmarks or roadways.
    - Shall post a CFRS Certificate within 5' of every public entrance.
- If the application is approved you will receive a Certificate in the mail. If the application is denied, we will advise in writing the reason(s) for denial.
- Please be aware that there is a non-refundable, \$40.00 application and review fee. This shall be a **separate check**, not to be combined with payment for any other application.
- Please be aware that there is a non-refundable, \$100.00 Outdoor Storage Unit(s) fee(s) (if applicable). This shall be a **separate check**, not to be combined with payment for any other application.
- Please be aware that there is a non-refundable, \$500.00 certification fee. This shall be a **separate check**, not to be combined with payment for any other application.



**Application for a West Virginia  
TEMPORARY  
Consumer Fireworks  
Retail Sales (CFRS)  
(Certificate is Non-Transferrable)**

Office Use Only

Be sure that all sections of this application are completed in **print and are legible.**

**Please read the instructions carefully before completing the application**

Date of Application							
Owner Name							
Owner Address		City		State		ZIP	
Owner Phone Number		Main		Fax			
Email Address							
Company Name							
dba (if different from above)							

Property Owner/Landlord	
Property Owner/Landlord Representative	
CFRS Address (List Complex, facility or site, and nearest street intersection if no address is available)	

Scheduled Dates and Times for Sales	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Time and Date when the Operator and Product will arrive							

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CFRS Address					
	City		State		ZIP
CFRS Phone No.	Main		Fax		
CFRS GPS Coordinates	LAT		LONG		
Number of Public Entrances in this CFRS facility?	_____ Front		_____ Back		_____ Side

Opening Projected Date		Date Ready For Inspection (Facilities Only)			
CFRS Email Address					
WV Business License No.		WV Tax Identification No.			
Responsible Person			Title		
Phone			Fax		
Cell Phone			e-mail		
Driver's License No			State of Issue		

Wholesaler/Importer/Distributor					
dba (if different from above)					
Wholesaler/Distributor/Importer Address					
	City		State		ZIP
Phone Number	Main		Fax		
Consumer Fireworks Product Wholesaler or Importer Responsible Person Name	Driver's License No.				
	State of Issue				
WVSFM Permit No.		ATF Permit No.			
Email Address					

Have you submitted a <b>copy</b> of your WV State Business License with this application?	___ Yes ___ No
Have you submitted a <b>copy</b> of your Public Liability and Product Liability Insurance Certificate with this application? (\$1,000,000 minimum coverage)	___ Yes ___ No
Have you included a complete inventory of <b>all</b> Consumer Fireworks that are on the sales floor <b>and</b> in storage?	___ Yes ___ No
Have you completed <b>and</b> signed the temporary Consumer Fireworks Retail Sales (CFRS) checklist?	___ Yes ___ No
Have you read, understood, and signed the Affidavit For Consumer Fireworks Certificate?	___ Yes ___ No
Have you completed and signed the Outdoor Storage Unit Permit? (If required)	___ Yes ___ No
Have you included the authorization from the Property Owner/Landlord(s)?	___ Yes ___ No

<b>Any false information provided in this application shall result in revocation of the permit</b>			
Signature		Date	
<b>Property Owner/Landlord(s) Authorization for CFRS</b>			
Signature		Date	

<b>FEE COMPUTATION:</b>
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Outdoor Storage Units (If Required)		x \$100.00	
Business locations registered			\$500.00
Application Fee			\$40.00

• **REMINDER:**

- ✓ Please be aware that there is a non-refundable, \$40.00 application and review fee. This shall be a **separate check**, not to be combined with payment for any other application.
- ✓ Please be aware that there is a non-refundable, \$100.00 Outdoor Storage Unit(s) fee(s) (if applicable). This shall be a **separate check**, not to be combined with payment for any other application.
- ✓ Please be aware that there is a non-refundable, \$500.00 certification fee. This shall be a **separate check**, not to be combined with payment for any other application.

Make Remittance Payable to:  
WV State Fire Marshal's Office  
1207 Quarrier Street  
Charleston, WV 25301

Mail Completed Application to:  
WV State Fire Marshal's Office  
1207 Quarrier Street  
Charleston, WV 25301

# CONSUMER FIREWORKS OUTDOOR STORAGE UNIT APPLICATION

(Please complete one for each outdoor storage unit that is currently storing consumer firework materials at this site)

IMPORTANT REMINDER:

**In accordance with 103CSR4 and NFPA, a permit holder shall immediately notify the Fire Marshal's Office within 24 hours of any lost, stolen or unaccounted for fireworks, pyrotechnics or explosive materials of 500 lbs. gross weight.**

PLEASE PRINT OR TYPE THE INFORMATION LEGIBLY:

WV State Fire Marshal's Office Permit No. (If Applicable)	
Outdoor Storage Permit No. (If Applicable)	
Outdoor Storage Location	
Unique GPS coordinates for this magazine*	
Outdoor Storage Unit Owner	
Inventory of Fireworks stored in this unit (Please List All) Add Attachment If Needed	
Actual Amount of Fireworks in this unit	_____ lbs. _____ cases

Name & Title			
Signature Responsible Person		Date	

\* GPS COORDINATES MUST BE IN **NAD83** FORMAT.

To obtain the NDA83 format, you may visit any website that will convert Longitude and Latitude components into the proper format. Example website: [www.apsalin.com/nad-conversion.aspx](http://www.apsalin.com/nad-conversion.aspx)

**Please make additional copies as needed**



**Temporary Consumer Fireworks Retail Sales (T-CFRS) <sup>1</sup>**

**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Bldg.:** \_\_\_\_\_ **Suite:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**GPS: Longitude:** \_\_\_\_\_ **Latitude:** \_\_\_\_\_  
**Responsible Party:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Area of Sales Floor:** \_\_\_\_\_ **sq.ft. Storage Needed** Y  N   
**Less than 125lbs (500lbs gross) weight** Y  N ;  
**Greater than 125lbs (500lbs gross) weight** Y  N   
**Greater than 250lbs (1000lbs gross) weight** Y  N

✓ = Pass, X = Fail, NA = Not applicable **Status**

**Retail sales of display fireworks and pyrotechnic articles, including the related storage and display for sale of such fireworks and articles, shall be prohibited at a CFRS.**

**CERTIFICATE - SUBMITTAL REQUIREMENTS**

<b>1) Sites Plans showing the CFRS and detailing separation distances [NFPA 1124:7.4.2]</b>	
<b>a. 20 ft. from buildings.[NFPA 1124:Table 7.4.7.2]</b>	
<b>b. 20 ft. from combustibles for tents, 10ft for stands and within 30ft of the retail area shall be clear of dry grass, dry shrubs, and combustible debris. [NFPA 1124:Table 7.4.7.2]</b>	
<b>c. 20 ft. from other tents. [NFPA 1124:Table 7.4.7.2]</b>	
<b>d. 10 ft. from vehicle parking. The location of vehicles or equipment shall not obstruct means of egress. [NFPA 1124:Table 7.4.7.2]</b>	
<b>e. 20 ft. from stands for tents, or 5ft for stands where aggregate area of multiple stands that are closer than 20ft is less than 800sqft. [NFPA 1124:Table 7.4.7.2]</b>	
<b>f. 20 ft. from consumer fireworks storage. [NFPA 1124:Table 7.4.7.2]</b>	
<b>g. 20 ft. from cooking equipment of any type [NFPA 1124:7.4.9.3.1]</b>	
<b>h. 50 ft. from open flame cooking equipment [NFPA 1124:7.4.9.3.2]</b>	
<b>2) Provide inventory list. [NFPA 1124:7.3.24.2]</b>	
<b>3) Sidewall of tent or other defined perimeter of CFRS within 150ft of fire department access [NFPA 1124:7.3.4]</b>	
<b>4) Located 50ft from motor vehicle fuel-dispensing station dispensers. [NFPA 1124:7.3.12.2]</b>	
<b>5) Located minimum 300ft from any aboveground bulk storage or bulk dispensing area for flammable or combustible liquid, gas, or liquefied gas. [NFPA 1124:7.3.12.6]</b>	
<b>6) Exits located such that travel distance does not exceed 75ft [NFPA 1124:7.3.14.2] 35ft in a temporary stand [NFPA 1124:7.6.2.3.2]</b>	
<b>7) Floor plans showing minimum aisle width [NFPA 1124:7.3.14.3.1.1]</b>	
<b>8) Portable fire extinguishers located such that the required travel distance to reach an extinguisher from any point not greater than 35ft. [NFPA 1124:7.4.5.2], Temporary stands &lt;200sqft only 1 fire extinguisher [NFPA 1124:7.6.2.1]</b>	
<b>9) Details of retail CFRS.</b>	
<b>a. Fireworks shall not be ignited, discharged, or otherwise used within 300 ft (91.5 m) of a CFRS. [NFPA 1124:7.3.19.4]</b>	
<b>b. There shall be a minimum clearance of at least 3 feet between the fabric envelope and all contents located inside tent/membrane structures [NFPA 1124:7.4.8.1.2]</b>	
<b>c. Flammable-liquid-fueled equipment shall not be used in tents or membrane structures. [NFPA 1124:7.4.8.1.2]</b>	



## Temporary Consumer Fireworks Retail Sales (T-CFRS)

Name: \_\_\_\_\_

### TEMPORARY MEANS OF EGRESS

- |                                                                                                                                                                                                   |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 10) Evacuation plan posted in a conspicuous location for tents, canopies, stands and membrane structures [NFPA 1124:7.4.8.2]                                                                      |  |
| 11) Tents, membrane structures and canopies shall have no less than 3 exits [NFPA 1124:7.3.14.1.1]                                                                                                |  |
| 12) 35ft maximum egress travel in a temporary tent/stand. [NFPA 1124:7.6.2.3.2]                                                                                                                   |  |
| 13) 48in minimum aisle width with smooth-surfaced, unobstructed aisles [NFPA 1124:3.14.3.1.1]                                                                                                     |  |
| 14) 28in in temporary stands where the interior is not open to the public. [NFPA 1124:7.6.4.1]                                                                                                    |  |
| 15) Dead end aisle not permitted. [NFPA 1124:7.3.14.3.2.4]                                                                                                                                        |  |
| 16) Exit signs not required to be illuminated in tents [NFPA 1124:7.4.8.3], stands, or stands open after dusk, and where interior of stand is not accessible to the public. [NFPA 1124:7.6.2.3.4] |  |
| 17) Emergency lights not required in tents [NFPA 1124:7.4.8.4], or stands open after dusk, and where interior of stand is not accessible to the public. [NFPA 1124:7.6.2.3.4]                     |  |
| 18) Exit openings from tents have a minimum clear width of 44in [NFPA 1124:7.4.8.5], 28in in temporary stands where the interior is not open to the public. [NFPA 1124:7.6.4.2.1]                 |  |
| 19) Every egress doors that latch provided with panic hardware. [NFPA 1124:7.3.14.2]                                                                                                              |  |
| a. Exception: temporary stand where interior is not open to the public. [NFPA 1124:7.6.4.2.2]                                                                                                     |  |

### ELECTRICAL REQUIREMENTS

- |                                                                                                                                                                                               |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 20) Multi-plug adapters, such as cube adapters, unfused plug strips or any other device shall be prohibited. [NFPA 70]                                                                        |  |
| 21) Relocatable power taps shall be of the polarized or grounded type, equipped with overcurrent protection, and shall be listed. [NFPA 70]                                                   |  |
| 22) Relocatable power tap cords shall not extend through walls, ceilings, floors, under doors or floor coverings, or be subject to environmental or physical damage. [NFPA 70]                |  |
| 23) Relocatable power taps shall be directly connected to a permanently installed receptacle. [NFPA 70]                                                                                       |  |
| 24) Extension cords shall be plugged directly into an approved receptacle, and, except for approved multi-plug extension cords, shall serve only one portable appliance. [NFPA 70]            |  |
| 25) The ampacity of the extension cords shall not be less than the rated capacity of the portable appliance supplied by the cord. [NFPA 70]                                                   |  |
| 26) Extension cords shall be maintained in good condition without splices, deterioration or damage. [NFPA 70]                                                                                 |  |
| 27) Extension cords shall be grounded when serving grounded portable appliances. [NFPA 70]                                                                                                    |  |
| 28) Open junction boxes and open-wiring splices shall be prohibited. [NFPA 70]                                                                                                                |  |
| 29) Electrical appliances and fixtures shall be tested and listed. [NFPA 70]                                                                                                                  |  |
| 30) Temporary wiring for electrical power and lighting installations is allowed for a period not to exceed 90 days. Temporary wiring methods shall meet the applicable provisions of NFPA 70. |  |
| 31) Temporary wiring attached to a structure shall be attached in an approved manner. [NFPA 70]                                                                                               |  |
| 32) Heating equipment listed for use that have tip-over and temperature-overheat protection, no open - flame or exposed elements heating devices. [NFPA 1124:7.3.17]                          |  |

### DISPLAY REQUIREMENTS

- |                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| 33) Merchandise displays not higher than 6ft. [NFPA 1124:7.3.15.2]                                                            |  |
| 34) Merchandise displays located along perimeter of retail sales are maximum height of 12ft. [NFPA 1124:7.3.15.2.2]           |  |
| 35) Temporary CFRS stands where interior is not accessible to the public, display heights limited to 8ft. [NFPA 1124:7.6.4.3] |  |
| 36) Covered fuse fireworks only, permitted in retail sales areas. [NFPA 1124:7.3.15.5.1]                                      |  |
| a. Exception: temporary stand where interior is not open to the public. [NFPA 1124:7.6.4.5]                                   |  |
| 37) Temporary stand where interior is not open to the public [NFPA 1124:7.6.4.6]:                                             |  |
| a. Fireworks displayed such that it prevents handling by the public.                                                          |  |
| b. Exception: packaged assortments, boxes, or similarly packaged containers.                                                  |  |

**PORTABLE GENERATORS REQUIREMENTS**

38) Class II and Class III combustible liquid generator fuel limited to not more than 5gal. [NFPA 1124:7.3.18.1]	
39) Generator shall only use Class II or Class III fuel. [NFPA 1124:7.4.9.2.1]	
40) Generators and Class II or Class III fuel shall be located >20ft from CFRS. [NFPA 1124:7.4.9.2]	
41) Unlimited amount of fuel allowed where generator fuel is stored >50ft CFRS. [NFPA 1124:7.4.9.2.4]	

**STORAGE OF FIREWORKS AND RELATED EXPLOSIVE MATERIALS [103CSR4]**

42) A permit holder shall immediately notify the Fire Marshal's Office within 24 hours of any lost, stolen or unaccounted for fireworks, pyrotechnics or explosive materials of 500 lbs. gross weight.	
43) Smoking shall not be permitted in the storage facility or within 50 feet of the storage facility.	
44) Each fire department providing emergency services to any storage facility shall be notified in writing of the existence of the storage facility. The notice shall include information as to the type of explosives and explosive hazards that are stored at the storage facility.	
45) The land surrounding each storage facility shall be kept clear of combustibles for a distance of at least 25 feet on all sides.	
46) Each storage facility shall be secured per NFPA 1124.	
47) All electrical wiring and fixtures shall meet the requirements of the National Electrical Code, Class II, Group E, Division I locations.	
48) A valid storage permit shall be obtained from the State Fire Marshal.	

**STORE REQUIREMENTS - ADDITIONAL [NFPA 1124 7.5.1]**

1) The area of the retail sales floor occupied by the retail displays of consumer fireworks does not exceed 25 percent of the area of the retail sales floor in the building or 600 ft <sup>2</sup> (55.5 m <sup>2</sup> ), whichever is less.	
2) Fireworks shall be under the visual supervision of a store employee or other responsible party while the store is open to the public.	
3) Such fireworks shall be packaged and displayed for sale in a manner that will limit travel distance of ejected pyrotechnical components if ignition of the fireworks occurs.	
4) Where consumer fireworks meeting the descriptions of for aerial devices and audible ground devices, respectively, are sold, such devices shall be displayed for sale in an area of the store that is physically separated from the rest of the store in a manner that restricts entry by the public, and the area of the store shall be provided with not less than two means of egress, so located that there is no common path of travel and the distance to reach an egress point from the area does not exceed 35 ft.	

<sup>1</sup> The above is not an all-inclusive list; all applicable fire and life safety provisions **SHALL** be met.

**Notes:**

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**Responsible Person:**

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**Date:**

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**Department of Military Affairs and Public Safety**

**Earl Ray Tomblin, Governor  
Joseph Thornton, Cabinet Secretary  
Kenneth E. Tyree, Jr., State Fire Marshal**

Phone: (304) 558-2191

Fax: (304) 558-2537

**OFFICE OF THE STATE FIRE MARSHAL**

**1207 Quarrier St, 2<sup>nd</sup> Floor  
Charleston, WV 25301  
www.firemarshal.wv.gov**

**AFFIDAVIT FOR CONSUMER FIREWORKS CERTIFICATE  
PERMANENT & TEMPORARY  
CONSUMER FIREWORKS RETAIL SALES (CFRS)**

**SIGNATURE AND CERTIFICATION FROM RESPONSIBLE PERSON**

**UNDER PENALTY OF PERJURY, REVOCATION OF CERTIFICATE AND SEIZURE OF ALL CONSUMER FIREWORKS:  
THE UNDERSIGNED HEREBY CERTIFIES THAT HE OR SHE IS A RESPONSIBLE PARTY WITH PERSONAL  
KNOWLEDGE IN REGARDS TO THE FOREGOING STATEMENTS AND THAT THE FOREGOING STATEMENTS ARE**

**Responsible Person**

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**State of** \_\_\_\_\_ **County of** \_\_\_\_\_

**I certify this to be a complete, exact and true copy of  
the original document.**

**Certified this** \_\_\_\_\_ **day of** \_\_\_\_\_ **, 20** \_\_\_\_\_. **(SEAL)**

\_\_\_\_\_  
**Notary Name Here, Notary Public**

**My Commission Expires** \_\_\_\_\_

**This affidavit and required forms outlined on page 1, shall be returned to the State Fire  
Marshal's Office.**



**Permanent/Temporary Consumer Fireworks Retail Sales (CFRS)  
Outdoor Storage Unit**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Bldg.: \_\_\_\_\_ Suite: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 GPS: Longitude: \_\_\_\_\_ Latitude: \_\_\_\_\_  
 Responsible Party: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Area of Sales Floor: \_\_\_\_\_ sq.ft. Storage Needed Y  N   
 Less than 125lbs (500lbs gross) weight Y  N ;  
 Greater than 125lbs (500lbs gross) weight Y  N   
 Greater than 250lbs (1000lbs gross) weight Y  N

✓ = Pass, X = Fail, NA = Not applicable | Status

**CERTIFICATE - SUBMITTAL REQUIREMENTS**

**Retail sales of display fireworks and pyrotechnic articles, including the related storage and display for sale of such fireworks and articles, shall be prohibited at a CFRS facility or store.**

1) Consumer Fireworks storage buildings shall not be used for residential occupancy and shall not be located in residential areas [NFPA 1124:6.2.4]	
2) Finished consumer fireworks shall be stored in a consumer fireworks building(s), trailers, semi-trailers, metal shipping containers, or magazines. [NFPA 1124:6.2.5]	
3) Site plans showing the distances from public ways, buildings, facilities, magazines, motor fuel dispensing stations, retail propane dispensing stations, flammable and combustible liquid above ground tank storage, and flammable gas and flammable liquid gas bulk above ground storage. [NFPA 1124:6.3.2.2]	
4) Construction shall meet NFPA 1124:4.6.4.	
5) Fire protection shall meet NFPA 1124:6.5.	
6) Electrical requirements shall meet NFPA 1124:6.10.	
7) Signage shall meet NFPA 1124:6.11.6.	
8) Housekeeping shall meet NFPA 1124:6.12.	
9) No motor vehicle or trailer used for the storage of consumer fireworks shall not be parked within 10' of a CFRS facility. [NFPA 1124:7.4.6.2]	
10) A permit holder shall immediately notify the Fire Marshal's Office within 24 hours of any lost, stolen or unaccounted for fireworks, pyrotechnics or explosive materials over 500 lbs. gross weight. [103CSR4]	
11) Each fire department providing emergency services to any storage facility shall be notified in writing of the existence of the storage facility. The notice shall include information as to the type of explosives and explosive hazards that are stored at the storage facility. [103CSR4]	
12) Records shall be maintained and available upon request. [NFPA 1124:7.3.24]	
13) Sites Plans showing the CFRS facility and detailing the separation distances. [NFPA 1124]	
14) Smoking shall not be permitted in the storage facility or within 50 feet of the storage facility. Conspicuous signs indicating "Warning -- No Smoking" shall be posted at frequent intervals throughout the storage facility. [103CSR4]	
15) All electrical wiring and fixtures shall meet the requirements of the National Electrical Code, Class II, Group E, Division I locations. [103CSR4]	
16) Outdoor storage units shall be secured per NFPA 1124:6.2.	

<sup>1</sup> The above is not an all-inclusive list; all applicable fire and life safety provisions SHALL be met.





West Virginia State Fire Marshal's Office  
Regulatory & Licensing Division

Application to Be a Registered  
Manufacturer, Wholesaler, Distributer  
or Importer of Consumer / Display Fireworks

WV State Fire Marshal  
1207 Quarrier St  
Charleston, WV 25301  
Phone: (304) 558-2191

Revised 05/2016

## Instructions and Information on obtaining a West Virginia Consumer Fireworks Certificate

- Please complete the application printed legibly in **blue** ink or using a printer.
- Processing of your application will be rejected if this application and other forms are incomplete.
- Submission of the application does not authorize the applicant to engage in the requested activity. You must obtain the actual Certificate before commencing operations. Please submit your application at least 60 days prior to you planned start of operations.
- A separate application is required for each location in which consumer fireworks are manufactured and/or stored.
- A separate application is required for each location in which consumer fireworks that are to be distributed and/or stored.
- A separate application is required for each wholesale location in which consumer fireworks are stored.
- A separate application is required for each location in which consumer fireworks are imported and/or stored.
- All requirements of 103CSR4 & NFPA 1124 Edition 2006, SHALL be enforced.
- If you obtain a manufacturing license, you are not required to obtain a separate Wholesaler/Distributor/Importer license. Being registered as a Manufacturer/Wholesaler/Distributor/Importer does **NOT** exempt you from the obtaining of a Consumer Fireworks Certificate, as this must be obtained separately.
- With this application, the applicant shall submit:
  - ✓ A copy of CURRENT WV Worker's Compensation Insurance coverage (if applicable).
  - ✓ Current public and product liability insurance coverage.
  - ✓ ***Copies of all federal and ATF permits as required.***
  - ✓ A detailed Site Plan clearly indicating the location of any and all magazines/outdoor storage units in reference to any landmarks and/or roadways.
  - ✓ A detailed Site Plan and a detailed floor layout of all Manufacturing/Wholesaling/Distributing/Importing facilities.
  - ✓ A signed affidavit stating that all employees with access to consumer/display fireworks are proficiently trained and compliant with all federal and state licensing laws that are applicable.
  - ✓ A list of **all** individuals, including Social Security numbers with access to any federally regulated product.
  - ✓ A complete description of all pyrotechnic products to be sold from this location, if within the State of West Virginia.
- If the application is approved you will receive a Certificate in the mail. If the application is denied, we will advise in writing the reason(s) for denial.

Initial inspection to all instate facilities shall be conducted prior to issuance of a certificate.



Office Use Only

## Application for a West Virginia Explosives Permit

Be sure to complete all sections of this application in *print and legible*.

Please read the instructions carefully before completing the application					
Company Name					
Subsidiary of (if applicable)					
dba (if different from above)					
Company Address					
	City		State		ZIP
Storage Address					
	City		State		ZIP
Type of Facility	_____ Type 1.1 Explosive		_____ Type 1.3 Display Explosive		
	_____ Type 1.4 Explosive		_____ Type 1.4S Indoor Display Explosive		

### The Person Named Below Represents the Company as Applicant

Name (First, M., Last)		Title	
Phone		Fax	
Cell Phone		e-mail	
Soc. Sec. No.:		Date of Birth	
Driver's License No		State of Issue	

### Check the Type of Explosives Permit Your Company Wishes To Obtain

<input type="checkbox"/>	Dealer	\$ 500.00
<input type="checkbox"/>	Manufacturer	\$ 1000.00
<input type="checkbox"/>	Importer	\$ 500.00
<input type="checkbox"/>	Storage magazine/outdoor storage unit (In State)	\$ 100.00 each

Please be aware that there is an additional non-refundable \$ 40.00 review charge.

Do all employees that physically come in contact with explosive materials have a current ATF clearance for use of explosives?	___ N/A ___ yes ___ no
If transporting explosive materials in commerce: Are you in compliance with D.O.T.?	___ yes ___ no
<b>For Manufacturing only:</b> Anticipated quantity to be manufactured	___ lbs. monthly / annually(circle one)
<b>For Manufacturing/Wholesaling/Distributing/Importing only:</b> DOT classification of explosives	Check all that apply __1.1 __1.3 __1.4 __ 1.4S

Property Owner/Landlord							
Property Owner/Landlord Representative							
Property Owner/Landlord Site (List Complex, facility or site, and nearest street intersection, if different from company address)							
Site GPS Coordinates	Latitude			Longitude			
Scheduled Dates and Times for Operation	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday



Any false information provided in this application SHALL result in revocation of the permit.



### Affidavit

This application and the information contained here-in are true and correct. I am aware that any false statements made herein may result in revocation of my registration and may be subject to criminal proceedings in accordance with West Virginia State Code. I am aware that I must obey all procedures in accordance with 103CSR4 & NFPA 1124 Edition 2006, and failure to do so may result in receiving citations issued by the WV State Fire Marshal.

Signature		Date	
Property Owner/Landlord(s) Authorization			
Signature		Date	

List ALL magazines/outdoor storage units that are permanently located on this site.

Magazine ID or Serial Number		Magazine Owner	
Magazine Location			
Magazine Type (ATF number and Description)			
Explosive Type Stored	_____ 1.1	_____ 1.3	_____ 1.4 _____ 1.4S
Amount of Explosives Stored			Lbs. /Quantity (Circle one)
GPS Coordinates	Latitude		Longitude

Magazine ID or Serial Number		Magazine Owner	
Magazine Location			
Magazine Type (ATF number and Description)			
Explosive Type Stored	_____ 1.1	_____ 1.3	_____ 1.4 _____ 1.4S
Amount of Explosives Stored			Lbs. /Quantity (Circle one)
GPS Coordinates	Latitude		Longitude

Magazine ID or Serial Number		Magazine Owner	
Magazine Location			
Magazine Type (ATF number and Description)			
Explosive Type Stored	_____ 1.1	_____ 1.3	_____ 1.4 _____ 1.4S
Amount of Explosives Stored			Lbs. /Quantity (Circle one)
GPS Coordinates	Latitude		Longitude

Magazine ID or Serial Number		Magazine Owner	
Magazine Location			
Magazine Type (ATF number and Description)			
Explosive Type Stored	_____ 1.1	_____ 1.3	_____ 1.4 _____ 1.4S
Amount of Explosives Stored			Lbs. /Quantity (Circle one)
GPS Coordinates	Latitude		Longitude

**Please make additional copies as needed**